

**BOARD OF TRUSTEES**  
**OSSINING PUBLIC LIBRARY**  
**Special Meeting**  
**May 7, 2026 – 6:00pm**  
**Second Floor Conference Room**  
**53 Croton Ave., Ossining, NY;**  
**11 Prince Rd., West Yarmouth, MA**

**DRAFT MEETING MINUTES**

OPL BOT members physically present: Meghan Huppuch, Amanda Curley, Rachel Murphy, Amanda Marsh, and Phil Rice

OPL BOT member attending remotely via Zoom (with prior notice): Alice Joselow

OPL BOT member absent without prior notice: Althema Goodson

OPL Staff members physically present: Karen LaRocca-Fels, Molly Robbins, and Steve Hamilton

Call to Order

Meghan Huppuch called the meeting to order at 6:00pm.

Meghan Huppuch read aloud the OPL Mission and Vision statements:

The Ossining Public Library enriches, connects, and inspires our community. The Ossining Public Library will be the community's center for lifelong learning.

Resolutions

On a motion by Rachel Murphy, seconded by Amanda Curley, and passed unanimously 6-0, the Board bundled RESOLUTION #63 and RESOLUTION #64 into one vote.

***RESOLUTION #63 Approval of the SGH Invoice No. 0406979, Dated April 3, 2026, for Project No: 210835.06-MSEW in the Amount of \$34,016.50***

*RESOLVED, that the Board approves the SGH Invoice No. 0406979, dated April 3, 2026, for Project No: 210835.06-MSEW in the amount of \$34,016.50*

***RESOLUTION #64 Approval of the SGH Invoice No. 0408443, Dated April 28, 2026, for Project No: 210835.06-MSEW in the Amount of \$54,994.16***

*RESOLVED, that the Board approves the SGH Invoice No. 0408443, dated April 28, 2026, for Project No: 210835.06-MSEW in the amount of \$54,994.16*

On a motion by Rachel Murphy, seconded by Amanda Marsh, and passed unanimously 6-0, the Board approved RESOLUTION #63 and RESOLUTION #64.

Board Discussion

- Tow Company
- Lease for St. Ann's Parking Lot
- Discussion of Rental Possibilities

Board discussion on the above related topics addressed the need to engage a towing company to remove illegally parked cars from the library's lot. This is of particular importance as the building project moves forward and the lot will need to be closed to facilitate construction vehicles and staging. Three local companies were contacted. All offer similar arrangements, i.e., fees are generated when towed vehicle owners pay to retrieve their vehicles. Legally required English and Spanish signage has been ordered and will be in place shortly. A final decision regarding which company to use is also forthcoming. Once that is decided, a sign with the tow company information will also be posted. The library is in the final stages of negotiating offsite parking with St. Ann's for staff and presenters for when the library lot is closed due to construction. Library legal counsel is drafting a formal lease agreement. Alternate library locations for when the library building itself will be closed for interior renovations have been narrowed down. The use of a commercial realtor to locate properties and assist with negotiating lease terms has been helpful. Having at least one alternative location within walking distance of downtown is of paramount importance. The library is close to choosing the alternative locations.

- Long Range Strategic Plan Discussion

The Board discussed three (3) possible goals for the next Long Range Strategic Plan. Those goals being: 1) Focus on staff; 2) Focus on community; and 3) Focus on the building project. All three goals intermesh and address the challenging reality of the upcoming multi-year building renovation project and relocating library services with as little disruption in services as possible.

### Adjournment

On a motion by Amanda Marsh, seconded by Phil Rice, and passed unanimously 6-0, the meeting adjourned at 6:54pm.