

BOARD OF TRUSTEES
OSSINING PUBLIC LIBRARY
Special Meeting
July 24, 2026 – 10:00am
Library Director's Office
53 Croton Ave., Ossining, NY

Approved Meeting Minutes

BOT members physically present: Amanda Curley, Rachel Murphy, Amanda Marsh, Meghan Huppuch, Alice Joselow, and Phil Rice
BOT member absent with prior notice: Althema Goodson
OPL staff members physically present: Karen LaRocca-Fels, and Molly Robbins

Call to Order

Amanda Curley called the meeting to order at 10:01am.

Amanda Curley read aloud the OPL Mission and Vision statements:
The Ossining Public Library enriches, connects, and inspires our community. The Ossining Public Library will be the community's center for lifelong learning.

Resolutions

Revision to RESOLUTION #15, originally passed on July 13, 2026

WHEREAS, the Ossining Public Library (the "Library") issued and advertised a Notice to Bidders for the Rebid of Contract 2 – Site Work Construction for the MSE Wall Repairs and Parking Lot Reconfiguration ("the Contract"); and

WHEREAS, on June 9, 2026, at 10:00 a.m., the one sealed bid for the Contract that was received by the Library was publicly opened; and

WHEREAS, the Board of Trustees of the Library reserved the right to reject any or all bids if, in its opinion, the best interests of the Library will be promoted; and

WHEREAS, the Board of Trustees has determined that it is in the Library's best interest to reject the bid received and opened in connection with the Contract because only one bid was received and the sole bid materially exceeded the funds budgeted for the Project;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby rejects the bid received for the Contract, consistent with New York General Municipal Law § 103 and the reservation of rights in the bid documents, finds that rejection and readvertisement are in the best interests of the Library in order to promote competition, to restructure and modify the scope of the work and to obtain pricing more aligned with budgeted funds, and hereby approves the attached **REVISED** notice to bidders for Site Work Construction and authorizes the Library

Director to publish the notice to bidders and take all actions necessary to effectuate the bidding process pursuant to New York General Municipal Law 103.

On a motion by Meghan Huppuch, seconded by Phil Rice, and passed unanimously 6-0, RESOLUTION #15 was approved.

RESOLUTION # 16 Approval to Publish the Following Revised Rebid Listing

NOTICE TO BIDDERS

PUBLIC NOTICE is hereby given that sealed bids will be received by Ossining Public Library, 53 Croton Ave., Ossining, NY 10562 for the REBID of the MSE Wall Repairs and Parking Lot Reconfiguration.

REBID-2 Contract No. 2 – Site Work Construction

The bids shall be in accordance with the Specifications, Drawings and Terms of the proposed Contract. All Proposals shall be enclosed in a sealed envelope bearing the name and address of the Bidder, addressed to Karen LaRocca-Fels, Library Director, Ossining Public Library, 53 Croton Ave., Ossining, NY 10562 and endorsed "**MSE Wall Repairs and Parking Lot Reconfiguration.**" Bids will be accepted until **10:00 AM** prevailing time on **Tuesday, August 25, 2026**, and immediately thereafter the bids will be publicly opened and read aloud in the said office. No proposals will be accepted after the said time and date.

OBTAINING DOCUMENTS

The REBID Contract Documents, including Drawings and Specifications, may be viewed and obtained with a link to an FTP site beginning **Tuesday, August 4, 2026**. No deposit is needed for viewing the drawings and specifications. Link to the FTP site for free downloading of PDF files of the contract documents will be available to bidders upon email request to the Construction Manager. Email: (Dchen@calgiconstruction.com). **If you would like to purchase hard copy sets of the plans and/or specifications please contact the printer for this project. Plans4Less.com Email: plans@plans4less.com Phone: 855-752-6745 Attn. Brian Burke.** For other information please call or email the Construction Manager.

BID SUBMISSIONS

Bids shall be made on the Proposal forms furnished with the Specifications and must be accompanied by a Bid Bond acceptable by Ossining Public Library, in the amount of not less than 5% of the total amount of the Bid. Bidders who submit certified checks must accompany them with a Consent of Surety from a recognized Bonding Company. Checks shall be made payable to Ossining Public Library and are to be held by Ossining Public Library as a guarantee for the proper execution and delivery of the Contract and bonds to secure the faithful performance thereof. In default of such execution and delivery of Contract and Bonds, the amount of the deposit represented by the check shall be forfeited and retained by Ossining Public Library as liquidated damages. No Bidder shall withdraw his bid within **sixty days (60)** after the formal opening thereof.

The Contract will be awarded to the lowest responsible bidder(s) as long as the bid is responsive and is in

the Owner's best interests. The Owner, however, reserves the right to waive any informality or irregularity in any proposal, or to accept or reject any alternative, to accept any bid in whole or in part, or to reject any or all proposals and to advertise for new proposals. The accepted low bidder(s) will be required to furnish a 100% Performance Bond and a 100% Labor and Material Payment Bond.

PRE-BID MEETING

A Pre-bid meeting is scheduled for **10:00 AM on Tuesday, August 11, 2026**, at Ossining Public Library, 53 Croton Ave., Ossining, NY 10562. **Attendance for this meeting is highly recommended for all bidders.**

Dated: August 4, 2026

**By: Karen LaRocca-Fels
Library Director**

On a motion by Rachel Murphy, seconded by Alice Joselow, and passed unanimously 6-0, RESOLUTION #16 was approved.

RESOLUTION #17 Approval of the Stipulation of Agreement Between the CSEA Local 1000 AFSCME, AFL-CIO and the Ossining Public Library Regarding Employee I.D.# 675004358.

RESOLVED, that the Board hereby ratifies and approves the stipulation of agreement between the CSEA Local 1000 AFSCME, AFL-CIO and the Ossining Public Library and employee I.D.# 675004358.

On a motion by Alice Joselow, seconded by Rachel Murphy, and passed unanimously 6-0, RESOLUTION #17 was approved.

RESOLUTION #18 Approval of the SGH Invoice # 041307, Dated July 10, 2026, in the Amount of \$41,817.34.

RESOLVED, that the Board approves the SGH Invoice # 041307, dated July 10, 2026, in the amount of \$48,817.34.

On a motion by Phil Rice, seconded by Meghan Huppuch, and passed unanimously 6-0, RESOLUTION #18 was approved.

Adjournment

On a motion by Alice Joselow, seconded by Rachel Murphy, and passed unanimously 6-0, the meeting adjourned at 10:13am.