



WORK AUTHORIZATION NO. 4 – ADDITIONAL SERVICES

CLIENT: Ossining Public Library

PROJECT NAME: MSE Wall Repairs and Parking Lot Upgrades

CLIENT PROJECT NUMBER: N/A SGH PROJECT NUMBER: 210835.06

PROJECT LOCATION: Ossining Public Library, 53 Croton Ave, Ossining, NY

AGREEMENT DATE: 9 April 2025 WA DATE: 2 October 2026

Client hereby authorizes Simpson Gumpertz & Heger Associates, Inc., P.C. (SGH) to proceed with additional services as follows.

BACKGROUND

SGH is currently under contract with Ossining Public Library (OPL) to perform consulting services for the design of the MSE wall repairs and the parking lot and storm drainage system upgrades for the above-referenced site. SGH is also engaged with OPL to provide permit and bid phase assistance and to provide construction administration services for the project, per the agreement dated 9 April 2025.

In virtual meetings in July 2026, Client and SGH discussed the need for the following additional services. The additional services generally include revised drawings and specifications to accommodate re-bidding the Phase I - MSE Wall Repairs and Parking Lot Upgrades scope of work. Two re-bids occurred since Calgi issued the December 2025 drawings and specifications for bid in March 2026. The first re-bid occurred in May 2026, and the second in August 2026.

Per our 9 April 2025 agreement, our bid phase assistance services included a \$42,000 fee and did not include revisions to drawings and specifications or assistance with re-bids. The additional services herein cover our anticipated fee beyond \$42,000.

ADDITIONAL SCOPE OF SERVICES

We propose to perform the following additional scope of services for the project (note that the majority of these services have already been provided):

Re-Bid Documents

SGH revised the Phase I documents, as requested, to assist with the re-bid process. The changes included revisions to the drawings and specifications to cover the following:

First Re-Bid:

Drawings: Revise drawings to separate the scope of repairs into a base scope (retaining wall repairs and lower parking lot work) and an add-alternate (upper parking lot repairs).

Second Re-Bid:

Base Scope: The Base Scope includes the repair of the existing retaining wall and associated limited site work, including drainage, site grading, and landscape improvements. Work also includes required utility repairs, the installation of a chiller pad and a dumpster pad, and associated work. The shotcrete for the existing retaining wall repairs now includes dry and wet mix design options (the previous bid documents only included a wet mix option).

Add Alternate No. 1: Includes accessibility improvements within the lower parking lot and associated work, including modifications to the site and parking layout, site grading and drainage improvements, and landscape improvements.

Add Alternate No. 2: Includes repaving of the upper parking lot and associated work.

In addition to the above, SGH will assist with the following regarding the re-bid process:

- Review and respond to bidders' Requests for Information (RFIs).
- Review and evaluate project bids received by OPL.
- Participate in bidders' interviews.
- Assist Calgi with the preparation of the Award Recommendation Letter.
- Attend one virtual meeting with Calgi and OPL to assist with the selection of the winning bidder.

Schedule:

SGH sent the revised documents (drawings and specifications) for the second re-bid, based on the above narrative, to the project team, including OPL and Calgi, on 5 August 2026. SGH will continue to support the project team with responses to bidder questions, evaluation of project bids, and assistance with the selection of the winning bidder. SGH understands that OPL intends to enter into contract with the low-bidder from the second re-bid.

FEE TYPE AND AMOUNT

We recommend that you establish a budget of \$38,000, including expenses, for our fees for the services described above on this project. This is not an upset limit, but we will notify you before

exceeding the budgeted amount. The following table is a summary of our recommended budget by task. We reserve the right to transfer estimated budgets between tasks.

Task	Description	SGH Fee	Subconsultant	Total
1	Re-Bid Documents	\$ 38,000	\$0	\$ 38,000

☐ FIXED FEE INCLUDING EXPENSES: \$ _____
☐ TIME AND EXPENSE WITH NOT-TO-EXCEED LIMIT: \$ _____
☒ TIME AND EXPENSES WITH RECOMMENDED BUDGET: \$ 38,000 (see table above)

Fees and Expenses for Original Scope: \$1,120,000
Fees and Expenses for Prior Work Authorizations: \$ 71,750
Total Fees and Expenses: \$1,229,750

These Additional Services will be performed in accordance with the terms and conditions of the Agreement and the enclosed Fee Schedule (if applicable). SGH may have already begun to provide these services per Client's request and on a time and materials basis prior to obtaining Client's signed authorization. If Client determines that all or parts of these services are not required and elects to discontinue these services, Client must promptly notify SGH in writing and compensate SGH for the services provided prior to SGH's receipt of Client's notice. Upon return of this fully executed Authorization, this Authorization shall become a part of the Agreement.

SIMPSON GUMPERTZ & HEGER ASSOCIATES, INC., P.C.



Nathaniel B. Smith, P.E.
Principal
Managing Principal, Structural Engineering, New York
NY License No. 086542

Accepted: OSSINING PUBLIC LIBRARY

Signature: _____

Printed Name: _____

Title: _____

Date: _____